



CHAPTER ASSISTANCE FUNDING REQUEST APPLICATION

- This funding is not intended for usual/normal chapter activities/expenses. Chapters may request up to \$500.00 each year.
- A Chapter Funding Reimbursement/Assessment Form, original ITEMIZED receipts and an IEA Voucher (all sent with funding approval notification) must be submitted within 60 days of any payments made in order to receive reimbursement. Multiple receipt submissions are allowed.
- Requests may be made between July 1st through June 30th.
- Requests must be submitted by the Chapter President. The Chapter President may select a designee to submit funding reimbursement documents.

CHAPTER _____

DATE SUBMITTED _____ DATE OF PROJECT/ACTIVITY _____

Chapter President _____

Email _____ Phone _____

Chapter Designee _____

Email _____ Phone _____

How many members /potential members will benefit from this program? _____

What is the approximate amount of funding that you are seeking? _____

Briefly describe why your Chapter is applying for assistance funding. Rationale must include how this will benefit your Chapter, IEA-Retired and NEA-Retired. Please be explicit about how you will spend these funds, and for what special project/activity this request is being made.

SEND ONE COPY OF THIS FORM TO THE SECRETARY/TREASURER OF THE IEA-RETIRED COUNCIL:

Michelle Deets, 9 Burdick Creek Road, Collinsville, IL 62234

OR Email michelledeets@idta.org

Contact Michelle with questions: email - michelledeets@idta.org / phone - 618-520-8345