

Student IEA Bylaws

ILLINOIS EDUCATION ASSOCIATION-NEA

ARTICLE I- NAME AND LOCATION

The name of the association shall be the Student IEA. General headquarters for the Student IEA shall be maintained at the Illinois Education Association (IEA-NEA) Headquarters in Springfield, Illinois.

ARTICLE II- MISSION

The main objective of the Student IEA is to cultivate and empower future teachers by furthering their development throughout the higher education process. The Student IEA shall support the programs of the IEA-NEA and shall carry forward professional programs of general or special interest in fields of education, which are in keeping with the objective of the state and national associations. The objective of the Illinois Education Association is to be the advocacy organization for all public education employees. The objective of the NEA Student Program is to promote balanced programming between teacher quality, community outreach, social justice, and political action. The Student IEA shall be an organization comprised of students interested in education as a profession and their own professional development. The Student IEA shall assist in implementing and acquainting student members with the history, ethics, and programs of the education profession as well as the history and successes of the Association itself. In addition, the Student IEA will help continue and maintain the higher professional standards associated with the IEA. The Student IEA shall promote cooperation among the many student members on the various colleges and universities throughout the state and nation. The Student IEA shall strengthen the students' voice in concerns of teacher education programs and the education profession in Illinois.

ARTICLE III- MEMBERSHIP

Membership in the Student IEA shall be open to college students. A student must be a member of both the Student IEA, the Illinois Education Association, the NEA- aspiring educators, and the National Education Association. However, no person shall be admitted to, or continue a membership in the Student IEA who holds full teaching certification, a teaching contract, or received payment for teaching duties, with the exception of a graduate student receiving graduate teaching assistantship. A student member shall be entitled to receive the publications, services, and rights and privileges conferred through Association governance.

ARTICLE IV- AFFILIATION

The Student IEA shall affiliate with the Illinois Education Association and the National Education Association and follow all guidelines established by those organizations. The Student IEA shall not affiliate with any local, state, or national group, union, or association that competes for membership with Student IEA, the Illinois Education Association, NEA- aspiring educators and the National Education Association. The Student IEA shall file with the Executive Director of the Association an annual report of official actions and such other information as may be requested.

ARTICLE V- EXECUTIVE OFFICERS

Section 1. Officers must be IEA-NEA Student members. The term of office for the officers shall be one (1) year with the exception of the Chairperson-Elect. The Chairperson-Elect shall serve one year and upon completion of his/her 1-year term, the Chairperson-Elect shall automatically serve a 1-year term as Chairperson. Incumbents are eligible to seek reelection for one (1) additional term, with the exception of the standing Chairperson and Chairperson-Elect. The officers shall assume office on July 15 following their election. Every Executive Board member must have at least twenty-five (25) members on its local campus by October 15 of the year he/she holds office. If an Executive Board member's chapter does not have twenty-five (25) members by that date, the Executive Board member will be removed following the removal procedures as stated in the Bylaws (see Article XII- Removal Clause).

Section 2. The Chairperson

The Student IEA Chairperson position is filled each year by the past Chairperson-Elect who was elected the prior year at the Student IEA Spring Leadership Conference (this position may be elected by mail ballot if the Spring Conference is canceled for any reason or does not occur). The Chairperson by virtue of being elected to the position also serves on the IEA-NEA Board of Directors and is the Student IEA delegate to the IEA-NEA Representative Assembly

Responsibilities:

1. The Student IEA Chairperson shall be the Chief Executive Officer of the Student IEA. He/she shall support, make recommendations and follow through with requests of the Student Advisory Board.
2. The Chairperson shall represent the Student IEA as the official spokesperson on matters of the organization and its policies or assign responsibility for such representation.
3. The Chairperson shall prepare the agenda and preside at all meetings of the Student IEA Advisory Board.
4. The Chairperson shall represent all student members on the IEA-NEA Board of Directors.
5. The Chairperson shall attend all meetings of the Student Board, attend local chapter meetings statewide, and be available to advise local student leaders statewide on local programs and participation. The Chairperson

- shall provide his/her own transportation. Expenses for these meetings are reimbursed.
6. The Chairperson shall be a liaison between the Student IEA Director and IEA Staff and the Student Advisory Board.
 7. The Chairperson shall continually seek to re-evaluate the organization in conjunction with the Student IEA Mission to assure growth and positive communication.
 8. The Chairperson shall contact local student leaders to make them aware of the opportunity for representation on the Student Advisory Board.
 9. The Chairperson shall work directly with the Vice-Chairperson to gain support and to promote the goals of the Student IEA.
 10. The Chairperson shall guide, prepare and direct the Chairperson-Elect for the upcoming one (1)-year term.
 11. The Chairperson shall be responsible for written and verbal communication to students on behalf of the Student Advisory Board to the local states surrounding Illinois.
 12. The Chairperson shall be available to speak at events as an advocate for the Student IEA.
 13. The Chairperson shall serve as a delegate to the IEA-NEA Representative Assembly.
 14. The Chairperson shall retain the opportunity to participate at the national level if he/she meets guidelines for election and is elected.
 15. The Chairperson shall communicate all materials and information from the NEA Chairperson to the local Chairpersons and the Student IEA Advisory Board.
 16. The Chairperson shall assess the need for additional members of the Executive Officers and if need exists, shall present the rationale and appointment of individuals to the Advisory Board for approval.

Section 3. The Vice-Chairperson

The Student IEA Advisory Board Vice-Chairperson is elected each year at the Student IEA Spring Leadership Conference (this position may be elected by mail ballot if the Spring Conference is canceled for any reason).

Responsibilities:

1. The Vice-Chairperson shall work directly with the Chairperson to support and guide the Student IEA Advisory Board.
2. The Student IEA Vice-Chairperson shall attend all meetings of the Student Advisory Board, attend at least three (3) local meetings statewide, attend at least one (1) IEA-NEA Board of Directors meeting and be available to take the place of the Chairperson in case of absence.
3. The Vice-Chairperson shall contribute written communication to the Studentspeak newsletter and the IEA Advocate.
4. The Vice-Chairperson shall assist the Chairperson in preparing, training and supporting the Chairperson-Elect.

5. The Vice-Chairperson shall serve as the liaison to the IEA Retired leaders and help coordinate all aspects of the mentoring program.
6. The Vice-Chairperson shall help the Chairperson maintain communication with surrounding states.
7. The Vice-Chairperson shall retain the opportunity to participate at the national level if he/she meets guidelines for election and is elected.
8. The Vice-Chairperson may be an alternate to the IEA-NEA Board of Directors and vote in the absence of the Chairperson.

Section 4. The Chairperson-Elect

The Student IEA Chairperson-Elect is elected each year at the Student IEA Spring Leadership Conference (this position may be elected by mail ballot if the Spring Conference is canceled for any reason). Upon completion of his/her 1-year term, the Chairperson-Elect shall automatically serve a 1-year term as Chairperson.

Responsibilities:

1. The Chairperson-Elect shall devote the first year to observation and participation. This is a preparatory period in which the Chairperson-Elect prepares himself/herself to assume the position of Chairperson.
2. The Chairperson-Elect shall participate within the Student IEA on every level of the Student Advisory Board.
3. The Chairperson-Elect shall attend at least one (1) IEA-NEA Board of Directors meeting, all Student Advisory Board meetings, and at least three (3) local chapter meetings statewide to promote the goals of the Student IEA.
4. The Chairperson-Elect shall contribute at least one (1) article per year to the Studentspeak newsletter.
5. The Chairperson-Elect shall be responsible for reading and understanding the Student IEA Bylaws.
6. The Chairperson-Elect shall agree to work toward establishing a relationship with the IEA-NEA Board of Directors, the State Student Organizer/IEA staff liaison, Student Advisory Board members, the leaders at the National level, and with state ESP, Retired, and K-12 members.
7. The Chairperson-Elect shall serve as a delegate to the IEA-NEA Representative Assembly.
8. The Chairperson-Elect shall have the opportunity to participate on the national level if he/she meets guidelines for election and is elected.

Section 5. The Communications Coordinator

The Student IEA Communications Coordinator is elected each year at the Student IEA Spring Leadership Conference (this position may be elected by mail ballot if the Spring Conference is canceled for any reason or does not occur).

Responsibilities:

1. The Communications Coordinator shall attend all Student IEA Advisory Board meetings and take minutes to be typed and sent to the Student IEA office for disbursement to all Student IEA Advisory Board attendees and local leaders. He/she shall also attend at least three (3) local chapter meetings statewide.
2. The Communications Coordinator shall serve as the hub of communication for the Student Advisory Board, organizing and initializing a phone tree system and submitting written communication to the Student IEA office for disbursement to all Student Advisory Board members and local leaders.
3. The Communications Coordinator shall coordinate with the IEA-NEA Staff regarding campus membership records and is responsible for presenting reports at each Student Advisory Board meeting.
4. The Communications Coordinator shall have the opportunity to participate on the national level if he/she meets guidelines for election and is elected.
5. The Communications Coordinator shall keep the history of the IEA-NEA Advisory Board for the year in the form of a scrapbook or binder or electronic file.
6. The Communications Coordinator shall compile the Studentspeak newsletter to be distributed at least twice each school year and posted online.
7. The Communications Coordinator shall maintain the Student IEA website and social media accounts. A minimum of one post per month is expected.

Section 6. Community Engagement Coordinator

The Student IEA Community Engagement Coordinator is elected each year at the Student IEA Spring Leadership Conference (this position may be elected by mail ballot if the Spring Conference is canceled for any reason or does not occur).

1. The Community Engagement Coordinator shall research education policy, volunteering opportunities, social justice issues, and other ways to engage with communities and active IEA members, and share these with other Student IEA executive officers and Advisory Board attendees.
 2. The Community Engagement Coordinator may report relevant legislation in the state and nation pertaining to education and teacher licensure to the Student IEA Advisory Board and general membership.
 3. The Community Engagement Coordinator shall attend at least one (1) IEA-NEA Board of Directors meeting, all Student Advisory Board meetings, and at least three (3) local chapter meetings statewide to promote the goals of Student IEA.
 4. The Community Engagement Coordinator shall be responsible for supporting local student chapters' endeavors to complete their own service projects and community engagement events.
 5. The Community Engagement Coordinator shall be responsible for taking the lead to complete state service projects such as those occurring at student conferences, Advisory Board meetings, and special events.
 6. The Community Engagement Coordinator shall contribute an article to each Studentspeak newsletter, general posts to the Student IEA website and social media accounts, and manage the political action website to maintain communication between the state and local levels.
 7. The Community Engagement Coordinator shall establish a working relationship with IEA regional offices, the IEA Government Relations Department and work in conjunction with the IEA Grassroots Political Activists and any other

- constituency group of members focused on community engagement and/or social justice.
8. The Community Engagement Coordinator may work with the Advisory Board to take positions on issues that affect education.
 9. The Community Engagement Coordinator may educate members about the political process in Illinois and the IEA, including but not limited to legislation, state representatives, senators, and other elected/appointed officials, and state elections.
 10. The Community Engagement Coordinator shall have the opportunity to participate on the national level if he/she meets guidelines for election and is elected.

ARTICLE VI- ADVISORY BOARD

Section 1. The Student IEA Advisory Board shall consist of the Student IEA Officers (Chairperson, Vice-Chairperson, Chairperson-Elect, Communications Coordinator and Community Engagement Coordinator) and representatives appointed by their local chapters based upon the membership of the local chapter.

The Student IEA Advisory Board shall serve as the support branch to the executive branch of this body. Advisory Board meetings shall be held at least once each semester. Advisory Board members are open meetings in which any member of the Student IEA may attend. Formal representation is based upon the membership of the local chapter as of October 15. Each local chapter, which has at least 25 members, shall be entitled to one (1) voting board member. Each local chapter that has at least 100 members shall be entitled to two (2) voting board members. No chapter may have more than 2 voting Advisory Board members, in addition to any Student IEA officers who are from a chapter. The appointments will be made by each local chapter in conjunction with their campus advisor. Upon completion of the appointments, the Student Chairperson in consultation with the Student IEA Director will recommend to the IEA-NEA President those students for appointment to the Student Advisory Board. The Advisory Board members shall be approved (or confirmed) by the IEA-NEA President and the IEA-NEA Board of Directors at the next regular Board of Directors meeting following the appointment.

Responsibilities:

1. Student members of the IEA-NEA Student Advisory Board shall commit to four or five board meetings per year, serve on one (1) IEA-NEA state committee, and abide by all guidelines stated in a contract given by the Chairperson that is approved by the board by the first Student IEA Advisory Board meeting of the year.
2. The role of a Student Advisory Board member shall be to promote membership and involvement through statewide student activities.
3. Student Advisory Board members shall encourage and advise local student leaders and members.
4. Student Advisory Board members shall contribute articles to the Studentspeak.

5. Student Advisory Board members shall serve on internal Student IEA committees at the discretion of the Student IEA Chairperson.
- Section 2. The Student IEA Advisory Board shall serve for a one (1) year term beginning July 15 and ending the next July 14.
- Section 3. A vacancy in the office of Chairperson shall be filled by the Vice-Chairperson. A vacancy in any other office shall be filled within sixty (60) days by a majority vote of the Student Advisory Board, in consultation with the Student IEA Director. A person elected to fill a vacancy in the position of Chairperson-Elect shall not automatically serve a 1-year term as Chairperson, upon completion of the unexpired term of Chairperson-Elect. In such case, an election for the 1-year term as Chairperson shall be held at the Student IEA Spring Leadership Conference (this position may be elected by mail ballot if the Spring Conference is canceled for any reason). The affected chapter in the manner of the original selection shall fill a vacancy in an Advisory Board representative position.

A vacancy shall be deemed to exist in the case of death, resignation, removal, inability to serve, or failure to maintain the qualifications for the office.

ARTICLE VII- DUES AND FISCAL YEAR

- Section 1. Student IEA members shall pay an annual fee determined by the Student IEA with accountability to the IEA Budget Committee for student membership dues in the IEA-NEA, as well as current fees for membership in the NEA- aspiring educators, and student chapters, where applicable.
- Section 2. The membership year of the Student IEA shall be defined as the period of time from September 1 extending through August 31. If NEA allows and promotes early enrollment, an earlier date during the spring semester may be in effect for individuals that have not previously been members of the Student IEA. Early enrollment eligibility and notification will be determined by NEA, IEA Department of Business Services, and the Student IEA Director.

ARTICLE VIII- LOCAL CHAPTERS

- Section 1. Authority is hereby granted to organize students interested in education as affiliated local chapters of the Student IEA. Each local chapter so organized, shall adopt bylaws consistent with the provisions of the governing documents of the Student IEA, the Illinois Education Association, the NEA aspiring educators, and the National Education Association. Local chapters shall follow individual university guidelines for establishing organizations.
- Section 2. The functions of the local chapter shall be to:

- a. encourage men and women in teaching as a career;
- b. provide its members with opportunities for developing growth and professional competence;
- c. provide opportunities for gaining and understanding of the history, ethics, and program of the organized education profession;
- d. provide opportunities for participating in cooperative work on the problems of the profession and the community;
- e. promote active professional membership on the local, state, and national levels during the teacher preparation period;
- f. strive for higher standards of preparation;
- g. uphold the core values and balanced programming according to the NEA aspiring educators.

Section 3. Each local chapter may fix a membership fee or make such assessment, as it deems necessary upon its members for its own local uses.

ARTICLE IX- ELECTIONS AND VOTING PROCEDURE

Section 1. The one-person/one-vote principle applies in electing delegates to both the IEA-RA and the NEA-RA and in electing members of governing bodies.

Section 2. The number of Student IEA delegates to the IEA Representative Assembly (RA) shall be calculated based on October 15 membership figures by the allocation of one (1) delegate per 100 active members.

Section 3. The Chairperson attends the IEA RA as a member of the IEA Board of Directors. One delegate position for the IEA RA, based on the October 15 membership numbers, shall be reserved for the Chairperson-Elect. No election will be necessary for the Chairperson-Elect to be an IEA RA delegate.

Section 4. All elections must follow the election guidelines established by the IEA-NEA.

ARTICLE X- PARLIAMENTARY AUTHORITY

Robert's Rules of Order, Newly Revised shall be the authority governing all matters of procedure not otherwise provided for in the Bylaws or rules governing the Annual Meeting.

ARTICLE XI- AMENDMENT PROCESS

The bylaws shall be amended by at least a two-thirds (2/3) vote of those student members present and voting at the Student IEA Spring Leadership conference, provided that all members have been sent notice of the proposed amendments at least fourteen (14) days prior to the conference and such notice may be sent electronically. If the Spring Leadership conference is cancelled, the amendment may be approved by a two-thirds (2/3) vote of those voting by mail ballot.

ARTICLE XII- REMOVAL CLAUSE

An Officer or Advisory Board Representative may be removed for cause, including failure to meet the responsibilities of his/her position. A hearing, at which the officer or board representative shall have the opportunity to present evidence regarding the charges against him/her, shall be held before the Advisory Board. The officer or board representative shall have sufficient notice of the charge(s) against him/her, so that he/she can prepare for the hearing before the Advisory Board. It shall take a two-thirds (2/3) vote of those Advisory Board members present and voting to remove an officer or representative from his/her position. The charged officer or representative shall not be eligible to vote. If the officer or representative is removed, the position shall be deemed vacant and shall be filled according to existing bylaws.

April, 1999

Amended April, 2008

Amended April 2012

Amended April 2013

Amended April 2018